



VISVESVARAYA COMMUNITY COLLEGE

Tulsi Niketan, Hiran Magri, Sector No. 4, Main Road, Udaipur (Raj.) 313002 Ph.: 0294-2460656

Website : www.visvesvaraya.org Email : info@visvesvaraya.org

ENROLLMENT NO :
(FOR OFFICE USE ONLY)

Form No.

Session :- 20 / 20

Course Applied for :

Paste a passport sized photograph of Candidate
Do not use pin or stamp.

To,
The Director,
Sir,

I wish to apply for..... (year/ month) course in (course)
fully gone through the entire prospectus and promise to abide by all the rules & regulation mention in it. The required particulars in block letters are given below.

A) NAME OF CANDIDATE (As per Secondary / Senior Secondary Certificate)

Mobile No.

B) FATHER'S NAME (Don's write "Mr. / Shri" / etc)

OCCUPATION
Mobile No Tel. No. (Std Code)

C) MOTHER NAME (Don't write "Mrs. " / " Smt. " / etc)

OCCUPATION
Mobile No Tel. No. (Std Code)

D) DATE OF BIRTH

Male Female

DD : MM : YY :

E) NATIONALITY

I HEREBY DECLARE THAT

The particulars given above are true and correct to the best of my knowledge and belief. I have read and understood and fulfil the eligibility condition laid down in the prospectus. I have furnished necessary information / document correctly. I shall submit any document that may be required in future. I have understood that my candidature / admission is liable to be cancelled by Visvesvaraya Community College Udaipur in case the information / documentation submitted by me is found incorrect or misleading, and in that case the Institute has full authority to take appropriate action against me. I shall abide by the Institute decision. I am taking admission in the course of my own willingness.

PLACE :

DATE :

Student's Signature

RULES / INSTRUCTIONS

- Students should behave in an orderly, disciplined and dignified manner in the institute campus/hostel premises/in public.
- Student to carry Identity Card issued by the institute all the time and the same should be produced on demand by concerned Person / Authority.
- Wearing of prescribed uniform mandatory for students on all working days and during practical training / technical visits.
- Ragging in the institute / hostel is strictly prohibited.
- Library books will only be issued on production of library cards by the Institute.
- Institute, Library & Hostel rule shall be impose strictly to defaulters who are liable for penalty as per respective rules.
- Due Care of Institute/Hotel property shall be taken by users including laboratories, fire appliances, equipments and allied items.
- Students will have to pay for repair / replacement of the Institute / Hostel property damaged or lost due to their carelessness.
- Smoking, Chewing of tobacco, gutkha and alcoholic drinks are strictly prohibited in the college campus, hostel and in public.
- Any change of address must be informed in writing to the Institute office.
- Hostel allotment will be done by the Institute Management on first come-first serve basis. No request for shifting from one hostel to another will be permitted for one year.
- The personal belongings/ valuables of the student either in the hostel or in the institute campus should be safeguarded be the student only. Institute will not be responsible for the loss of damage caused to them.
- At the time of taking admission and during subsequent academic semesters each and every student would be required to pay fee either by cash/DD, as per the fee schedule of the Institute. Late fee will attract penalty as decided by the management.
- The number of seats & courses are designed according to the training/ coaching facilities available.
- Admission to the specific course/ discipline shall be granted strictly as per the norms and rules of the management committee which shall be final & binding on all concerned.
- The management reserves the right to revise the syllabus, Institute timing or course duration if found necessary by authority.
- Admission to the specific course/ discipline shall be granted strictly as per the norms and rules of the management committee which shall be final & binding on all concerned.
- The admission of the student is deemed to be cancelled if he/she remains absent for 5 days or more without prior permission from the competent authority of the Institute. Subsequent continuation will be treats as fresh admission.
- The original Certificates/ Documents will remain keep with the college till the completion of the courses or till the withdrawal formalities have been complete.
- 75% attendances are compulsory irrespective of theory, practical and drill in all subject to become eligible for appearing examinations.
- Any matter not governed by the rules and regulation given in this prospectus, shall be suitably framed by the management as and when need arises which shall be binding on all concerned with retrospective effect.
- The student will have to appear for the entire periodic test & complete all assignments / presentations/ tasks given to him for the purpose of Internal Assessment. Student will be eligible for the examination only if he or she secures minimum 60% marks in the internals.
- Student found violating the rules may be disallowed to continue and his/her the admission can be cancelled without any clam of the fee paid.
- The institute reserve the right to update the programs through the changes in schedule, methodology, contents & structure from time to time, as and when needed.
- Students are required to observe the decorum while attending the Academic program.
- Placement Assistance is subject to individual performance of students in theory, practical and interview.
- Student should well acquainted with the fact that institute is not providing guarantee for placement. Institute will work as a guide only for student.
- Institute will not be responsible for those students who are living in private hostels and rooms outside college premises.
- Institute will not be responsible for the student who is on leave.
- All disputes are subjected to Udaipur (Raj.) Jurisdiction.

Note: The Duration of courses taken into account varies with Capabilities, efficiency, hard work and devotion of the students towards the course. From management's previous experience it is our sincere advice to the students and parents that they must take admission only after ensuring the zeal of the student to work hard and sincerity so that it may not result in shear wastage of time and money. It is found that irregularity of the students in attending classes give poor results. Only a regular sincere student can give good and satisfactory results.

The Institute imparts only coaching/training for various courses. The institution does not award any Degree/Diploma or Certificate that is awarded by relevant Governing Body / Institution only.

As per our previous experience it has been found that nearly 15-20% students leave the institute In every semester because of change of climate, medium of education, home sickness, toughness of courses etc. This is a very sincere advice from the management to every applicant and parent that they must admit their ward only when they can overcome above mentioned difficulties as well as they must feel satisfied with facilities provided by the institute because there is no provision for any refund of fees.

Parents's Signature

Student's Signature